

AGENDA

Charleston County Public Library

Board of Trustees Meeting

February 25, 2014

5:15pm

#	TOPIC	WHO	ACTION/ PROPOSED ACTION	FOLLOW-UP
1	Welcome	Janet Segal		
2	Public Comment			
3	Board Comment			
4	Freedom of Information Report			
5	Deletions and/or Additions to Agenda	Janet Segal		
6	Minutes of Previous Meetings: January 27, 2014 and Special Meeting on February 6, 2014		Accept	
7	Friends of the Library Update			
8	Babygarten Presentation			
9	Library Reports A. Director's Report	Doug Henderson		
10	Financial Update	Perry Litchfield		
11	Referendum Report			
16	Adjournment			

All items on the agenda will be discussed and possible action taken.

This Board Meeting will be held in at the Mt. Pleasant Regional Library, 1133 Mathis Ferry Road, Mt. Pleasant, SC 29464

CHARLESTON COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
January 27, 2014

The Charleston County Library Board of Trustees met for a regular meeting on Tuesday, January 27, 2014, at 5:15p.m. at the Main Library on Calhoun Street.

Board members present were Ms. Manigault, Mr. Tolly, Ms. Hollinshead, Ms. Reider, Mr. Moore, Mr. Clem, Mr. McKellar, Mr. Fava, Mr. Swett, Ms. Burgess and Ms. Segal. Staff members present were Doug Henderson, Cynthia Bledsoe, Perry Litchfield, Andria Amaral, Kim Bowlin, Stephanie Roff and Susan Parsons. Ms. Emily Everett was also in attendance representing the Friends of the Library, as was Ms. Anna Johnson, Charleston County Councilwoman.

Ms. Segal called the meeting to order and stated that the media had been informed of the meeting and its agenda.

Welcome and Introduction of New Board Members

Ms. Segal welcomed everyone to the meeting, and introduced Ms. Barbara Burgess, Mr. JA Moore, and Mr. Chris Swett, the new Board of Trustee members. She added that it is a pleasure to have them join the Board.

Public Comment

Ms. Segal welcomed everyone to the meeting, and asked whether there was any public comment. There was none.

Board Comment

Ms. Segal asked whether there was any Board comment.

Ms. Hollinshead thanked Mr. Jim Letendre, Outreach Manager for the Library System, and Jennifer Myers, Assistant Head of the John's Island Regional Library for speaking to the MUSC Alliance for Hispanic Health during their Community Connections meeting.

Ms. Johnson reported that she attended a meeting at the John's Island Regional Library regarding flood zones. She noted that staff was great and they handled the big crowd well.

Ms. Reider stated that she went to the Mt. Pleasant Regional Library twice and the staff there were most helpful.

Deletions and/or Additions to Agenda

Ms. Segal asked whether there were any additions or deletions to the agenda. There were none.

Minutes of Previous Meeting

The minutes of the November 26, 2013 regular meeting and the January 15, 2014, special meeting were reviewed. Mr. Clem noted that there were several typographical errors in the November 26, 2013 meeting minutes.

The minutes were accepted with the errors corrected.

Employee of the Quarter

Mr. Henderson introduced the Employee of the Quarter, Ms. Stephanie Roff,

Mr. Henderson said that Ms. Roff is the Library Assistant V in Reference at the Dorchester Road Regional Branch. She has been employed with Charleston County Public Library for ten years. She has been in her current position at the Dorchester Branch for six of those years. Prior to this, she was a Small Branch Manager. She is the Young Adult Services Representative for the Dorchester Road Branch.

Mr. Henderson noted that Ms. Roff participated in State Library Young Adult Services exchanges and the YALL Fest. She has exhibited a true spirit of teamwork by serving in Children's and Circulation departments in addition to her usual service offered in Reference and will ask or offer to work additional hours on a service desk.

Mr. Henderson stated that Ms. Roff also takes the initiative to assist other departments with their off desk duties and projects. Her flexibility in assisting in other departments also means that she has had to consistently learn and stay aware of policy and procedural changes.

Mr. Henderson noted that Ms. Roff is so committed and passionate about the work that she does, so going the extra mile is just a natural extension of who she is. She is conscientious and dependable. She is a great role model for being humble and dedicated to offering great customer service.

Ms. Segal and the Trustees congratulated Ms. Roff and thanked her for her good work.

County Positive Performers

Ms. Segal distributed certificates honoring over thirty library employees. These certificates come from the County and are given to employees for outstanding work. Ms. Segal congratulated all staff who received this honor.

One Book Report

Mr. Henderson said that this year was the first year that we have used a Young Adult novel for our One Book program. He added that the book we used was Divergent by Veronica Roth, and it was great timing, as another in the series was being released, and a movie is in the making.

Mr. Henderson stated that we would like to honor Mr. Jonathan Sanchez, owner of Blue Bicycle Books. He added that the library was able to “piggyback” on all the work Mr. Sanchez and The Blue Bicycle did for YALLFest, and all the work he does with young adult reading.

Ms. Segal presented Mr. Sanchez with a certificate from the Library Trustees recognizing his achievement in young adult literacy. Mr. Sanchez thanked everyone and stated that he was honored.

Mr. Henderson introduced Ms. Andria Amaral, Head of Young Adult Services at the Main Library, and Ms. Kim Bowlin, Special Projects for the library system. Mr. Henderson added that Ms. Amaral, Ms. Bowlin, the Public Relations Department, and many other staff worked hard on YALLFest.

Ms. Amaral and Ms. Bowlin gave a PowerPoint presentation on the One Book event.

Ms. Amaral noted that 2,800 people participated and there were over 500 people at the kickoff event.

Ms. Amaral stated that there were seven bestselling writers at the Red Carpet event and there was a full house in attendance.

Ms. Bowlin noted that there was an increase of forty-eight percent in circulation over last year’s book.

Ms. Amaral said that the feedback from staff and patrons was enthusiastic. The key is that it is a very popular book, and at the peak of its popularity.

She added that the Public Relations Department made all of the flyers and posters for the event and they are to be commended for a great job.

Ms. Segal thanked Ms. Amaral and Ms. Bowlin for a great job, and added that she attended the Red Carpet event. The kids went wild and it was very successful.

Mr. Henderson gave kudos to library staff and to Mr. Sanchez. He also thanked Mr. Sanchez and the Library Board for their support.

Friends of the Library Update

Ms. Everett noted that the Friends have met one third of their membership goal and added that they are looking to meet, if not exceed, their goal of \$30,000 in membership fees.

Ms. Everett encouraged all Library Trustees to become members of the Friends and noted that membership can be obtained through the Friends website. She added that you should feel free to contact her for anything related to the Friends.

Ms. Everett reported that there are eight new Board members on the Friends. She added that they will be at the library on February 10 and February 12 and the Library Board is more than welcome to attend.

Ms. Everett noted that the Friends have several book sales planned for this year, and last year the December book sale did really well. She added that they made \$1,000 more than at the sale last year and approximately 650 people shopped at the event. The next sale is planned for March 7 and March 8 at the Otranto Regional Library. Ms. Everett noted that volunteers are always needed if any of the Library Trustees would like to help out.

Mr. Fava inquired about the Friends audit. Ms. Everett responded that it went really well.

Ms. Burgess asked whether donations for the Friends can be dropped off at any branch. Ms. Everett replied that we ask for larger donations to be dropped off at the Main Library, but everything else can be donated at any location. Mr. McKellar added that the Friends also give receipts for tax purposes.

Ms. Segal encouraged all Board members to become members of the Friends of the Library.

Library Reports: Financial Report

Mr. Litchfield reminded everyone that the budget season began in October of last year. The County distributes their target appropriations for all departments then. Mr. Litchfield added that targets for everyone increased 1.5% for FY2015, but we will be requesting more.

Mr. Litchfield stated that this will be the fourth year in a row that we have a deficit budget, and the gap is closing.

Mr. Litchfield said that the current projected ending amount for the FY2014 fund balance is \$859,000.

Ms. Burgess asked whether the County will give us the amount we ask for. Mr. Litchfield responded that last year they gave us half of the additional funding we requested.

Ms. Johnson asked why our fund balance keeps going down. Mr. Litchfield responded that when we opened the new Main Library the County gave us a lot more money than we needed, and then they cut back because they knew that we had a large surplus. The recession hit though, and the County funding got lower, and now we are getting to the end of our savings.

Mr. Henderson noted that we are looking at way to cut corners. He stated that, in the past few years we have had to upgrade our technology though, because our system could not even handle a normal update.

Mr. Henderson stated that our computers were so old that we could not even use some software we needed, so we had to replace them. He added that we also saw a boost in salaries several years ago, because a Director and Deputy Director were hired. There were a series of things we had to do just to operate.

Ms. Burgess said that only place to look to for savings is in personnel expenses. Mr. Henderson said that our staff is already thin, so we won't be looking there, but we will look at materials and supplies. He added that to get to a stable point, we could use an extra \$500,000 from the County.

Mr. Litchfield stated that \$1.3 million is the cost of one month's expenditures for the library system. He added that it is just not good practice to not have funds in reserve.

Ms. Burgess asked whether we were looking at the possibility of lay-offs. Mr. Litchfield responded that it is not likely, although anything is possible. He added that we are looking at a semi-hiring freeze.

Mr. Fava stated that the library is a bit different from other County departments. The County will ask why we carry a cash reserve when no other departments have any. He added that he does not think that the Library will have a reduction in force, if the County does not.

Mr. Litchfield noted that the County Budget Office is very aware of our situation, and they have said that they will do what they can for us.

Mr. Henderson said that there will not be an increase in State Aid funding this year, but hopefully there will be next year. He added that anything over 15% of our materials budget we can put into reserve. It will be tight without laying people off.

Mr. Swett said that we may need \$500,000 more for next year. He asked what our response is to the question of why we are not financially stable.

Mr. Litchfield responded that like everyone else, our appropriation went down during the recession, and it has just gone back up, but unfortunately costs have always increased. He added that personnel, library materials, IT equipment, and utilities are our biggest costs.

Mr. Litchfield stated that the making the request to the County is the first step in the budget process. We will keep you informed where we stand.

Mr. Fava noted personnel is highest expense any place in the County. He added that the library system is open many more hours than a lot of other County departments.

Mr. Henderson stated that the referendum should help. He added that FY2016-2017 is when we will really be hurting for funding.

Mr. Clem moved to submit the budget as presented to the County as well as the request for an increase in funding. Mr. McKellar seconded the motion and the motion carried.

Referendum Report

Ms. Segal reported that the referendum passed the County Finance Committee, and the final vote will be held before the entire Council on Thursday, January 30, at 5:00p.m. Ms. Segal thanked all of the Trustees for meeting with your Council people.

Councilwoman Johnson stated that although the vote was unanimous by the Finance Committee, there were concerns.

Mr. Henderson stated that we have been asked by Council to come back to them with a final plan in June after we have done some community meetings.

Ms. Johnson said that people would like to have some idea of where a new James Island library would be located. Mr. Henderson replied that we would like to have a large branch built between the current James Island and West Ashley

branches.

Mr. McKellar stated that when the last referendum went through, we looked at sites. Mr. Henderson added that the County has a list of what is available. He added that we cannot currently provide the level of service that is needed at those smaller branches.

Ms. Burgess asked Councilwoman Johnson whether the James Island and West Ashley branches were the only concerns. Councilwoman Johnson replied that she does not know whether the Hollywood branch is an issue as well.

Mr. Henderson stated that it makes sense that people are concerned about the James Island/West Ashley branches since those are the only ones that would close. He added though, that over 90% of residents in that area are high school graduates, and a high percentage of kids have no current space for studying.

Mr. Henderson said that he knows change is hard, but it is the only way to effectively serve the population.

Ms. Segal said that the Trustees need to begin conversations regarding the strategy and the next steps that need to be taken. Mr. Henderson added that we need to know what we want out of the community meetings, and then actual plans can be discussed. However, Mr. Henderson noted that staff cannot be involved in any way with campaigning for the referendum.

Mr. Fava said that the amount requested has been driven higher, and we need to look at cutting that number.

Ms. Segal stated that we need to figure out how to collect information from the community. Mr. Henderson stated that we could put up surveys. He added that we have to have a way to gather input from everyone, not just those for or against the building plan.

Ms. Segal noted that a special meeting will be held on February 6 at 5:00p.m. in the Board meeting of the Main Library to discuss how to move forward.

Election of Vice Chair

Ms. Segal reported that Ms. Hollinshead, Mr. Tolly and Mr. Clem were on the Nominating Committee for a new Vice Chair.

Mr. Clem stated that discussion was held regarding the ideal candidate. He noted that he and Ms. Hollinshead nominated Mr. Tolly.

Ms. Segal asked whether anyone would like to add any other names to the nomination. No one did.

Mr. McKellar moved that Mr. Tolly be named the new Library Board Vice Chair. Mr. Fava seconded the motion and the motion carried.

Legislative Session

Ms. Segal reported that several people, including Mr. Henderson will be traveling to Columbia to visit the legislators and support the budget and State Aid.

Mr. Henderson noted that we will attempt to make appointments with all of our Senators and members of the House.

Miscellaneous

Mr. Henderson thanked all of the Trustees for doing so much for the building plan and talking to your Council members. He added that he is thrilled with our Board and with the Friends of the Library.

Ms. Bledose thanked Ms. Segal for spearheading all the energy generated by staff.

Mr. Henderson also thanked Councilwomen Johnson and Condon, as well as the rest of the Council.

Ms. Segal adjourned the meeting at 6:55p.m.

Respectfully submitted,



Maya Hollinshead, Secretary

CHARLESTON COUNTY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
February 6, 2014

The Charleston County Library Board of Trustees met for a special meeting on Thursday, February 6, 2014, at 5:00p.m. in the Board Room of the Main Library.

Board members present were Ms. Segal, Mr. Clem, Ms. Reider, Ms. Burgess, Mr. Moore, Ms. Hollinshead, Mr. Tolly and Mr. Fava. Mr. Henderson, Ms. Bledsoe, Ms. Thomas, Ms. Sullivan and Ms. Parsons were also in attendance, representing the library.

Ms. Segal called the meeting to order and stated that the media had been informed of the meeting and its agenda.

Discussion Regarding Community Meetings

Ms. Segal welcomed everyone to the meeting.

Mr. Henderson introduced Ms. Nancy Sullivan, Procurement and Facilities Manager for the Library system. He added that Ms. Sullivan knows everything about all of the library buildings and will play a very instrumental part if the referendum passes.

Mr. Henderson noted that Ms. Sullivan is one of two staff members that will be attending the American Library Association annual conference in Las Vegas this year.

Ms. Segal stated that as we look to the next ten months, we need to know what everyone involved can and cannot do by law. She added that staff is limited in what they can do, but the Board is not.

Mr. Henderson said that he contacted the County Attorney, and he has agreed to attend the March 25, 2014, regular Board meeting to clear up any questions that everyone may have.

Mr. Henderson noted that basically, library staff can get information out to the public, but cannot say or suggest anything about voting for the referendum. He added that this means staff can make informative flyers, and talk about the long-range plan, but cannot do anything involved in campaigning.

Ms. Bledsoe said that as the Trustees have discussions about strategy regarding the referendum, library staff cannot be present.

Ms. Segal stated that she hopes the Trustees can break out into groups that can meet to discuss strategy for the referendum.

Mr. Henderson said that we would check again with our lawyer to make sure that we are following the law in terms of the Freedom of Information Act.

Mr. Clem asked whether there were limits for the Board advocating the referendum,

and Ms. Segal responded that there are not any limits for the Board.

Ms. Segal stated that at the last County Council meeting, the Council voted to let a library bond referendum of up to \$103 million be placed on the November 2014 ballot. She added that Council members have also requested that the library system get back to them in June with the final wording and costs.

Ms. Segal noted that it is now the Board's challenge to gauge public support and see if we should present the whole package at the June Council meeting, or a scaled-down package.

Ms. Reider said that she thought the Board should stick with the \$103 million and work to get it. She noted that if the Board waffles now, we may never get what we want.

Mr. Fava stated that there may be pressure from Council to lower the amount requested. Ms. Reider reiterated that she feels strongly about requesting the entire amount.

Mr. Tolly asked whether there is any information available from other Counties that have gone through this that might be helpful to us. Mr. Fava added that Council likes to see information from Richland and Greenville Counties.

Mr. Henderson noted that Richland County Library System just had a very large referendum pass in their favor.

Mr. Clem said that the Board has two objectives: to give the County the information they want and to find out from the community what they will support.

Ms. Segal noted that there have been a small number of people that have sent five or six emails to Council opposing the plan, or a part of it. Most of them are just advocating for their current small library branch.

Mr. Henderson stated that the Board needs to decide where community meetings should be held and what groups we should be speaking to. There are a lot of homeowner association meetings in Mount Pleasant, and the James Island Town Hall would also be good places to speak. Mr. Henderson added that some of the meetings can be held at the library branches.

Mr. Henderson said that a survey tool is needed at the meetings, and they should be open-ended questions if staff are involved in producing or distributing the surveys.

Mr. Clem stated that qualitative data has been discussed, but qualitative data is needed as well. He added that when Ms. Burgess said that the data collected two years ago for the long-range plan is important, she was right. However, we didn't ask outright if the public would pay for new libraries as well as renovating old ones.

Ms. Reider said that Ms. Segal knows of other libraries that have had successful referendums, so she should call them and ask them how they got it done.

Mr. Henderson noted that when we set up the community meetings, we will just be

asking people what they think of the plan, we will not be campaigning. This is just information to gather for County Council.

Mr. Henderson stated that the library system also does not have any money that can go towards the campaign. However, the Friends of the Library can help if they choose to.

Mr. Fava suggested that we ask to be an agenda item at group community meetings. Mr. Tolly agreed and added that we should have a unified approach. Everyone should give the same presentation.

Ms. Segal noted that volunteers are needed for three committees. The first committee is need to identify who we want to target. Mr. Tolly and Ms. Reider volunteered to be on that committee.

Ms. Segal said that the second group is needed to discuss what we content needs to be presented. Ms. Hollinshead and Ms. Segal volunteered for that committee.

Ms. Segal stated that the third committee will need to discuss and come up with survey questions. Ms. Burgess and Mr. Clem volunteered for that committee.

Mr. Fava stated that he thinks the Board should wait to decide anything before the library staff meets with the Chamber of Commerce on February 17, 2014.

Ms. Burgess asked if anyone could guess the outcome of that meeting. Mr. Henderson said that he did not, and added that there are competing bonds at issue.

Ms. Reider agreed that it may be better to wait until after the Chamber of Commerce meeting to proceed with any plans.

Ms. Thomas stated that she knew some people at the College of Charleston that could help with survey questions. It is critical that we have someone helping us who knows how to word questions correctly. Ms. Thomas added that we can put surveys on our web site and have them available at our information desk as well as considering a telephone survey.

Mr. Henderson noted that if the Chamber does support us they will do a lot of the work. They are very experienced at this.

Ms. Thomas added that the Chamber will take on a lot of the work if they do support the referendum. Mr. Henderson noted that they will still want the Board and other supporters to "sell" the project to the public.

Mr. Moore noted that the purpose of the community meetings is really just to give testimony and get feedback.

Mr. Fava stated that he does not think it would be a good idea to start advocating too soon. He likened it to an athlete peaking too soon.

Ms. Thomas suggested that the public meetings take place over a two week period so that the media is involved, and have them clustered during a short time span so that people

do not forget about them.

Mr. Clem stated that we can task library staff to get all of the information we need, and then have committee meetings to discuss details. Ms. Reider added that each committee needs to set meeting times.

Mr. Fava reiterated that we need to get the backing of the Chamber of Commerce before we do anything else.

Ms. Segal stated that in good faith, we need to set community meetings up at some of the library branches. This would be to make sure that all patrons know we want to hear from them.

Mr. Henderson asked that all committee meetings and meeting date information be sent to him and Ms. Parsons so that the Freedom of Information Act requirements can be met.

Ms. Segal adjourned the meeting at 6:25p.m.

Respectfully submitted,

Janet Segal, Chairperson

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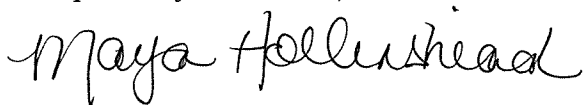
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Mr. Henderson asked that all committee meetings and meeting date information be sent to him and Ms. Parsons so that the Freedom of Information Act requirements can be met.

Ms. Segal adjourned the meeting at 6:25p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Maya Hollinshead". The signature is written in black ink and is positioned below the typed name.

Maya Hollinshead, Secretary

Director's Report
February 2014

The weather has been the story for the last couple of months. We are definitely perfecting our staff notification procedures. We closed four days overall because of ice and snow and with the flooding during the summer we have been closed about 2 percent more than usual. This will negatively impact our statistics. I would like to acknowledge everyone for pitching in. Perry Litchfield, Fredda Caffey, Lori White and Roberta Bagasina came in on one of the snow days to do payroll so we could all be paid. We are very grateful for their dedication and concern.

This coming weekend, February 22, John's Island will be hosting DA GULLAH ROOTS FESTIVAL. The festival will include storytelling, music, basket weaving and food. The program starts at 1PM. If you have not had an opportunity to go hear Gullah storytelling or taste the Island food this is your chance.

We have been working on the referendum. Cynthia Bledsoe, Jamie Thomas and I met with the Chamber of Commerce on February 17. Mary Graham, who is in charge of Business Advocacy, will be setting up meetings in the near future with the different Chamber committees that will decide if the Chamber will work with our Board on the referendum. We have invited Mary Graham to attend one of our Board meetings to discuss how the Chamber may help. I have suggested she attend the March meeting since the County Attorney will be attending to discuss the do's and don'ts of running a campaign. We want to be very careful in light of the Berkeley County situation.

Tours are continuing. Mr. Moore and I are still visiting branches on Thursdays. We will visit St. Andrews, Cooper River, Dorchester and Otranto this week. If you are interested in joining us let me know.

Charleston Tells is quickly approaching. The event is March 14 and 15 at Wragg Square. The street banner should be going up shortly and we are looking forward to a wonderful storytelling event. This is really a program you do not want to miss.

Community Meetings at Libraries

Following are the dates available (from 5pm-close) for the 5 regional libraries and Main for the first 2 weeks of April. The Board needs to choose the dates and places and take action.

Main Library	April 1 and April 7
Dorchester Regional Library	April 2, 3, and 9
Johns Island Regional Library	April 2, 3, 7, 9
Mt. Pleasant Regional Library	April 1, 3, 10
Otranto Regional Library	April 1, 2, 3, 7, 8, 9, 10
St. Andrews Regional Library	April 9

Board Notes
February 2014

Item 8. Babygarten is a pre-literacy program for young children. This is a six week program that helps prepare children to read. Jennifer McQueen and Jackie Peters will give an overview of the program.

Item 10. Perry Litchfield will be presenting the quarterly financial update. The Board approved budget has been submitted for next year but the County has not yet responded and usually does not until the end of March or early April.

Item 11. Your packet includes the dates that our meeting rooms are available for community meetings, within the time frame the Board suggested. We would like to finalize the dates and locations so we can begin to publicize the meetings.



Charleston County Public Library

SERVICE EFFECTIVENESS MEASURES FY2014

<i>Through December 2013</i>	MAIN	MTP	STA	OTR	DOR	JOHNS	W ASH	JAMES	CRM	DART	EDI	FOLLY	STP	MCC	POE	VILL	SYSTEM
TOTAL CIRC/VISIT	1.13	2.66	1.82	1.40	1.56	1.75	1.37	1.96	0.86	0.94	2.37	1.90	2.16	1.10	2.35	2.09	1.78
CIRC/FTE	4,867	18,087	14,578	8,568	8,155	7,364	11,802	15,165	11,073	6,730	4,682	9,261	10,307	5,757	5,740	6,725	10,794
COST/CIRC	6.81	1.36	1.77	3.07	3.00	3.46	1.96	1.54	2.32	4.20	4.29	2.01	3.81	5.14	3.09	3.68	2.51
FTE COST/CIRC	4.57	1.20	1.56	2.71	2.61	3.01	1.75	1.36	1.97	3.55	3.74	1.89	3.45	4.41	2.56	3.38	2.04
FTES	41.125	19.250	17.125	14.000	13.00	15.250	7.5	7.75	6.75	5.375	1.375	1.375	1.125	1.25	2.625	2.875	157.75
FY12 PERSONNEL BUDGET	914,302	416,313	390,697	325,095	277,155	337,983	155,071	160,075	147,079	128,358	24,109	24,099	40,009	31,749	38,529	65,260	3,475,883
FY12 BRANCH BUDGET	1,362,655	472,180	441,388	367,729	317,603	388,119	173,576	181,324	173,625	151,915	27,615	25,631	44,152	36,971	46,593	71,198	4,282,274

YEAR-END FISCAL DATA

	FY2014	FY2013	%
Interlibrary Loans		3,304	
Reference Questions		657,204	
Summer Reading Participants		13150	
User Visits		1,910,545	
County Population (est. 2012)		370,000	
Total Circulation		3,382,488	
Circulation per Capita		9.14	

CIRCULATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	231,492	236,833	-2.26
BOOKMOBILE	14,981	16,520	-9.32
CRM	86,838	97,286	-10.74
DART	41,852	46,211	-9.43
JAMES ISLAND	135,173	129,170	4.65
WEST ASHLEY	102,860	109,924	-6.43
VILLAGE	22,124	26,157	-15.42
MT PLEASANT	403,323	396,323	1.77
ST ANDREWS	289,159	299,666	-3.51
DORCHESTER RD	121,970	139,013	-12.26
OTRANTO RD	137,621	155,328	-11.40
JOHN'S ISLAND	129,997	134,343	-3.24
POE	17,302	16,966	1.98
EDISTO	7,447	9,731	-23.47
FOLLY	15,016	14,859	1.06
ST PAULS	13,579	14,150	-4.04
MCCLELLANVILLE	8,214	9,732	-15.60
Total Downloads	195,319	137,683	41.89
TOTALS	1,974,267	1,989,895	-0.79

USER VISITS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN**	203,571	209,572	-2.86
BOOKMOBILE	5,061	4,772	6.06
CRM	101,100	98,813	2.31
DART	43,673	57,310	-23.80
JAMES ISLAND	69,053	71,186	-3.00
WEST ASHLEY	73,909	75,703	-2.37
VILLAGE	10,463	11,906	-12.12
MT PLEASANT	151,005	149,242	1.18
ST ANDREWS	155,387	147,470	5.37
DORCHESTER RD	78,632	90,222	-12.85
OTRANTO	97,488	109,109	-10.65
JOHNS ISLAND	73,617	71,138	3.48
POE	7,415	7,448	-0.44
EDISTO	3,082	3,903	-21.04
FOLLY	7,726	7,604	1.60
ST PAULS	6,034	6,418	-5.98
MCCLELLANVILLE	7,563	7,417	1.97
TOTALS	1,094,779	1,129,233	-3.05

*WiFi use only partial stats due to changing Meraki system

**Main User Visit Counter broken for several months so used averages for those months

***Library system was closed on January 29th, and half days on January 28th and January 30th due to weather issues. This is 2 full days without patron usage.

PC USE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	50,961	53,524	-4.79
BOOKMOBILE	0	0	0.00
CRM	19,009	19,338	-1.70
DART	9,958	10,408	-4.32
JAMES ISLAND	10,187	8,501	19.83
WEST ASHLEY	9,776	10,412	-6.11
VILLAGE	2,056	2,554	-19.50
MT PLEASANT	20,833	21,655	-3.80
ST ANDREWS	34,457	35,951	-4.16
DORCHESTER RD	16,216	16,538	-1.95
OTRANTO RD	26,441	27,157	-2.64
JOHN'S ISLAND	19,516	21,550	-9.44
POE	685	769	-10.92
EDISTO	906	1,439	-37.04
FOLLY	1,142	1,368	-16.52
ST PAULS	3,268	3,318	-1.51
MCCLELLANVILLE	1,479	1,410	4.89
WiFi USE**	145,067	109,443	32.55
TOTALS	371,957	345,335	7.71

OUT-OF-COUNTY REGISTRATIONS

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	31	4	650.00
BOOKMOBILE	1	0	100.00
CRM	9	4	125.00
DART	1	0	100.00
JAMES ISLAND	3	0	100.00
WEST ASHLEY	5	0	100.00
VILLAGE	2	2	0.00
MT PLEASANT	30	8	275.00
ST ANDREWS	13	5	160.00
DORCHESTER RD	39	43	-9.30
OTRANTO RD	67	93	-27.96
JOHN'S ISLAND	0	1	-100.00
POE	1	0	100.00
EDISTO	2	13	-84.62
FOLLY	1	0	100.00
ST PAULS	0	0	0.00
MCCLELLANVILLE	0	0	0.00
TOTALS	205	173	18.50

REFERENCE

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	118,647	124,636	-4.81
BOOKMOBILE	1,408	1,287	9.40
CRM	25,125	24,481	2.63
DART	12,437	13,310	-6.56
JAMES ISLAND	13,124	13,025	0.76
WEST ASHLEY	14,683	13,895	5.67
VILLAGE	664	602	10.30
MT PLEASANT	53,199	54,376	-2.16
ST ANDREWS	49,211	47,272	4.10
DORCHESTER RD	17,977	17,328	3.75
OTRANTO RD	21,357	19,077	11.95
JOHN'S ISLAND	24,092	25,363	-5.01
POE	290	201	44.28
EDISTO	261	260	0.38
FOLLY	2,851	2,478	15.05
ST PAULS	249	232	7.33
MCCLELLANVILLE	4,225	4,219	0.14
TOTALS	359,800	362,042	-0.62

REGISTRATION

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN	4,738	3,779	25.38
BOOKMOBILE	355	300	18.33
CRM	1,503	1,579	-4.81
DART	626	672	-6.85
JAMES ISLAND	1,877	1,163	61.39
WEST ASHLEY	1,956	1,274	53.53
VILLAGE	459	219	109.59
MT PLEASANT	5,712	3,330	71.53
ST ANDREWS	3,405	2,306	47.66
DORCHESTER RD	1,913	1,589	20.39
OTRANTO RD	2,122	1,971	7.66
JOHN'S ISLAND	1,907	1,368	39.40
POE	279	176	58.52
EDISTO	66	122	-45.90
FOLLY	267	519	-48.55
ST PAULS	308	147	109.52
MCCLELLANVILLE	203	121	67.77
TOTALS	27,696	20,635	34.22

PROGRAMMING

	CURRENT YTD TOTAL	PREVIOUS YTD TOTAL	% change
MAIN			
NO OF PROG	826	817	1.10
ATTENDANCE	25,061	19,684	27.32
BKMOBILE/OUTREACH			
NO OF PROG	24	12	100.00
ATTENDANCE	2,782	590	371.53
CRM			
NO OF PROG	168	176	-4.55
ATTENDANCE	3,336	5,576	-40.17
DART			
NO OF PROG	355	430	-17.44
ATTENDANCE	9,472	12,846	-26.26
JAMES ISLAND			
NO OF PROG	110	105	4.76
ATTENDANCE	5,520	2,556	115.96
WEST ASHLEY			
NO OF PROG	177	143	23.78
ATTENDANCE	4,639	3,183	45.74
VILLAGE			
NO OF PROG	49	22	122.73
ATTENDANCE	607	316	92.09
MT PLEASANT			
NO OF PROG	243	200	21.50
ATTENDANCE	11,167	6,852	62.97
ST ANDREWS			
NO OF PROG	359	298	20.47
ATTENDANCE	13,049	7,652	70.53
DORCHESTER RD			
NO OF PROG	235	146	60.96
ATTENDANCE	7,493	2,784	169.15
OTRANTO RD			
NO OF PROG	256	215	19.07
ATTENDANCE	5,953	3,505	69.84
JOHN'S ISLAND			
NO OF PROG	476	409	16.38
ATTENDANCE	11,866	9,356	26.83
POE			
NO OF PROG	143	121	18.18
ATTENDANCE	2,873	2,156	33.26
EDISTO			
NO OF PROG	39	32	21.88
ATTENDANCE	269	183	46.99
FOLLY			
NO OF PROG	87	64	35.94
ATTENDANCE	2,238	818	173.59
ST PAULS			
NO OF PROG	14	9	55.56
ATTENDANCE	362	203	78.33
MCCLELLANVILLE			
NO OF PROG	42	51	-17.65
ATTENDANCE	797	1,563	-49.01
TOTALS			
NO OF PROG	3,603	3,250	10.86
ATTENDANCE	107,484	79,823	34.65